

# Big Assignment Checklist

Course:

Teacher:


Assignment Title:

Date Assigned:

Date Due:

Why completing this assignment is important to me:

Consider how you will break the assignment into steps. List each step below with a target completion date. Make sure to keep in mind the final due date of the assignment and leave time at the end for revisions and final submission copy production.

		Target Completion Date
Step 1: .....	<input type="checkbox"/>	.....
Step 2: .....	<input type="checkbox"/>	.....
Step 3: .....	<input type="checkbox"/>	.....
Step 4: .....	<input type="checkbox"/>	.....
Step 5: .....	<input type="checkbox"/>	.....
Step 6: .....	<input type="checkbox"/>	.....
Step 7: .....	<input type="checkbox"/>	.....
Step 8: .....	<input type="checkbox"/>	.....
Step 9: .....	<input type="checkbox"/>	.....
Step 10: .....	<input type="checkbox"/>	.....

Use your Daily Priorities planning to help you manage your time in completing each of these steps. Reward yourself with something small each time you complete a step. This could be time doing something you enjoy or a small treat. When you have completed the entire checklist, reward yourself with something more significant. Record how finishing makes you feel.

Finishing this assignment makes me feel: